On Key Plus

Contact Session Calendar 2024 / 2025

Course requirements and how to register

Note | You are required to finalise all the modules running up to a virtual contact session before being able to attend. Consider this requirement and your diary before making your booking.

To register | Visit https://www.pragmaworld.net/services/academy/on-key-training/ and complete the online registration.

On Key Plus course	Contact Session (CS)	Class time	Oct '24	Nov '24	Feb '25	Mar '25	May '25	Jun '25	Aug '25	Sep '25
Entry learning pathway	Final and only online CS	08:30 – 11:30am	08-Oct	05-Nov	04-Feb	04-Mar	06-May	03-Jun	05-Aug	02-Sep
Basic learning pathway	Midway online CS	08:30 – 10:30am	09-Oct	06-Nov	05-Feb	05-Mar	07-May	04-Jun	06-Aug	03-Sep
	Final online CS	08:30 – 10:30am	16-Oct	13-Nov	12-Feb	12-Mar	14-May	11-Jun	13-Aug	10-Sep
Advanced learning pathway	Midway online CS	08:30 – 10:30am	10-Oct	07-Nov	06-Feb	06-Mar	08-May	05-Jun	07-Aug	04-Sep
	Final online CS	08:30 – 11:30am	17-Oct	14-Nov	13-Feb	13-Mar	15-May	12-Jun	14-Aug	11-Sep

Ideal course participants	On Key 5 users with good On Key knowledge converting to On Key Plus	Data clerks, engineering planners, planners assistants, schedulers, foreman	Engineering planners, maintenance managers
Modules	Entry learning pathway	Basic learning pathway	Advanced learning pathway
Getting Started	●	●	●
Master Data Configuration for General Use			●
Master Data Configuration for System Enhancement			●
Asset Register Basics	●	●	●
Assets and Asset Types Basics			●
Basic Profiles	●	●	●
Midway Online Contact Session		●	●
Resource Configuration		●	●
Time Loss Configuration			●
Manually Created Work Orders	●	●	●
Validating Work Orders		●	●
Planning Basics		●	●
Feedback on Work	●	●	●
Security Setup			●
Final Online Contact Session	●	●	●
Costs	R 2 120	R 3 800	R 6 000
Estimated hours	11 hours	19 hours	31.5 hours